

# Information for new exchange students



## National graduate school of chemistry and chemical engineering



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## ■ ACADEMIC YEAR

The academic year at the Ecole Nationale Supérieure de Chimie de Lille is divided into 2 semesters :

**Registration :** end of August (2 days)

**First semester :** beginning of September to end of January

**Second semester :** beginning of February to the end of June (end of July if research lab)

### Exams :

First semester : mid-January

Second semester : end of May

### Holidays :

- 1 week at the end of October
- 2 weeks during Christmas (mid-December - January)
- 1 week in February
- 2 weeks at Easter (in April)



## ACADEMIC INFORMATION

Students can choose to only follow coursework or to devise and lead a research project or a mix both.

The Visiting Student Prospectus is available online at :

[http://www.ensc-lille.fr/FCKeditorFiles/File/international/Programme\\_of\\_study\\_2012\\_2013.pdf](http://www.ensc-lille.fr/FCKeditorFiles/File/international/Programme_of_study_2012_2013.pdf)

## APPLICATION DEADLINES

For students starting in February, applications should be returned by October 30th.

For students starting in September, the deadline is April 15th.



Applications sent after deadline may not be accepted!



## APPLICATION PROCESS

The application process must consist of :

1. Filling out the complete student's application form (download it at the following address <http://www.ensc-lille.fr/art106-106-315-international-students.html>)

(Download the right file with all the documents : Erasmus / Free Movers / Latin American students, others ...)

The list of courses is available in the packages downloadable

2. The forms are then printed out and signed
3. The co-ordinator signs the application form
4. The students or the international office then submits by post or by email (see above) the following documents to the international office :
  - a. Application form
  - b. Academic transcripts
  - c. Resume and Personal statement (no more than 500 words)
  - d. Accommodation form

**International Office address:**

ENSCL - International Office

Bâtiment C7 - Cité Scientifique

Avenue Mendeleïev - CS90108

59652 VILLENEUVE D'ASCQ CEDEX

FRANCE

## ■ PLACEMENT OFFERS

<http://www.ensc-lille.fr/art106-106-224-placement-offers.html>

Please use the placement application form from your University and make sure you have medical insurance, labor accident and liability insurance, that cover you in the lab.

## ■ LANGUAGE

Most of the classes are given in French (please check the program of study in order to examine the list of courses in English). An adequate french language level is thus required in order to follow the coursework. Each foreign student should be able to attend lectures given in French as well as work with books or documents written in French.

However, students who wish to benefit from a research placement in a lab without the added classes will be accepted regardless of their french level since their project can be undertaken in English (list of projects available: <http://www.ensc-lille.fr/art106-106-224-placement-offers.html>)

### **Linguistic preparation :**

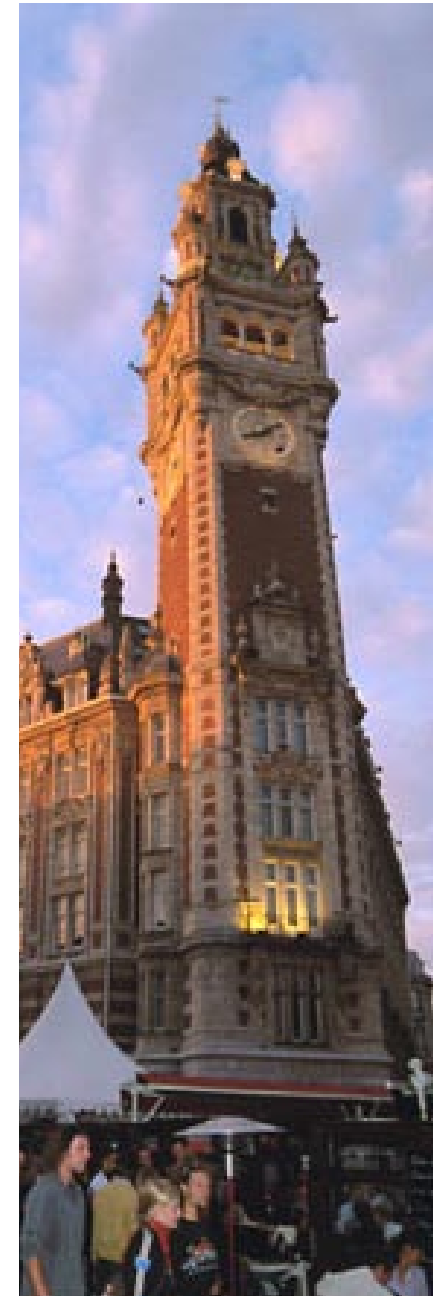
- Intensive Summer French Learning School : interested students should contact Anne-Marie Gregis ([international@ensc-lille.fr](mailto:international@ensc-lille.fr))

- French classes are offered on a weekly basis (financial participation may be required depending on the number of students, around 100€ per year).

### **Important information :**

- Evaluation of french level in mid-September
- Courses start at the beginning of October (2 hours/week)

The course takes place on campus. Students have free access to French lessons for scientists on the internet : [www.e-filipe.org](http://www.e-filipe.org)



## INSURANCE

### Health insurance (compulsory) :

European students must show their European Health Insurance Card (EHIC). Non European students must sign up for the french

student social security system (SMENO or LMDE) if they are registered as a student in France and if they are under 28..

This insurance costs about 211€ per year and enables students to receive treatment under the same conditions and at the same cost as people insured in France.

### Civil liability Insurance (compulsory) :

This insurance covers students in case of physical injury outside of school-hours and for any material damage during their stay in France.

### Repatriation insurance (recommended) :

This insurance provides evacuations that are considered medically justified, flights home for health reasons and repatriation in case of disease or accident during a student's stay in France.

### Home Insurance (compulsory) :

This insurance provides a student with coverage for housing damage, furniture, personal belongings and a civil liability protection.

Student insurance companies (such as the LMDE ou SMENO), banks or specialized insurance companies provide contracts which cover all of the above.

## FEES

Every new foreign student has to register at ENSCL and to pay at least the Higher Education preventive medicine fees (5,10 €).

ERASMUS students, BRAFITEC/MEXFITEC students and students coming from a partner University (who signed an agreement with ENSCL) are exempted from paying Tuition fees at ENSCL.

Social security fees are compulsory for all non UE - students.

All other foreign students coming from a non partner university have to pay for the tuition fees, the social security fees and Higher Education preventive medicine fees.

### Fees for 2013/2014

Tuition fees : 606 €

Social Security fees : 211 €

Higher Education preventive medicine fees : 5,10 €

## ■ ACCOMMODATION

The Ecole Nationale Supérieure de Chimie de Lille has a few reserved rooms available in Residence Halls attached to the university. However, there are certain conditions that the student must accept.

### 1° It is very difficult to find a room in Lille upon arrival, in September

Therefore, in order to meet international students' specific needs, the Ecole Nationale Supérieure de Chimie de Lille maintains a standing agreement with the University Accommodation Office, guaranteeing ENSCL students priority in getting a room. Prices for international students :

- «Chambre réhabilitée» standard A (this kind of room has an individual restroom and bathroom but a shared kitchen in the corridor): from 238,08 € to 292 € per month
- «Chambre rénovée» standard B (this kind of room has an individual kitchenette but a shared restroom and bathroom in the corridor) : 197,37 € per month

When a student is attributed a room, he/she must keep this housing for the remainder of his/her stay. If he/she wishes to move, he/she will either have to find another student who will rent the room for the same period of time he/she would have occupied it or give the International Relations office 2 month notice before moving. No change of address will be tolerated without first consulting the International Relations Office. Rooms acquired in this manner are entirely under the supervision of ENSCL International Office.

### 2° Booking

Send the accommodation form (see in annex) before April 15th if arriving in September and before October 30th if arriving in February.

Contact :  
Ms Anne-Marie Gregis : [international@ensc-lille.fr](mailto:international@ensc-lille.fr)  
Tel : +33 (0) 3 20 33 62 75

**A** **Administrative fees** : Each student must pay administrative fees to book a room (30 €).

Fees can be paid by visa-card <http://www.ensc-lille.fr/paybox/>.

**R** **Rooms** : Rooms in Residence Halls are 9 m<sup>2</sup>, with a single bed, a washbasin, a fitted cupboard, a work table, a plug for TV reception and a plug for telephone connection. Sheets and blankets can be rented. Showers are located in the corridor (one shower for 10 students for «chambre rénovée»). Residence Halls are located on the university campus, close to the university restaurants and to the metro stations. Students are given their rooms in September.

**P** **ayment** : The rent must be paid before the 10th of every month.

**D** **eposit** : Each student must make a deposit equivalent to one month's rent as a confidence guarantee. This deposit will be refunded to the student upon departure, pending proof, from the caretaker, that no damage has come to the room and if all the payments are in order.

**D** **eposit Refund** : The student must make an appointment with the residence hall's secretary in order to conduct an inventory the day before the departure. The student must present a valid certificate with the list of fixtures to the residence hall's secretary in order to receive the initial deposit by bank transfer on his/her french account.

**I** **nsurance** : Every student must take out fire and water damage insurance and civil liability insurance (about 29 € a year). The residence accepts no liability for loss or damage to residents' personal effects. Therefore, insurance covering personal property is recommended.

**H** **ousing benefit** : Students have the possibility to receive housing benefit from Caisse d'Allocations Familiales (CAF) one month after arrival. For a room occupied in September, the right will be open from october and housing benefit will be paid in november.

**RESIDENCE PERMIT, INSURANCE, TRANSPORT, PRACTICAL INFORMATION...**

Download file at : <http://www.ensc-lille.fr/art130-106-503-accommodation.html>

## INTERNATIONAL WELCOME CLUB

« *The Welcome Club offers a warm welcome to every new foreign student who chooses the ENSCL as their new home. And you are making the right choice : Lille is an attractive, welcoming city and everything you need for a very active and unforgettable student life is here ! We are glad to be there for you on your arrival day and help you through every step you take in France. We can also give you lots of good advice about where to go to have a fun time with friends ! Life in our school is really exciting, we want to help you discover the various activities that can only be found here : you are invited and even encouraged to participate in any of them. If you have any questions about your stay in France at the ENSCL, please do not hesitate to contact us : Marwa, Isabelle, Marion, Daphnée, Valentin, Aditya, Chanel and myself are always glad to give you answers.*

*You can get in touch with us at the following e-mail address : [welcome-club@hotmail.fr](mailto:welcome-club@hotmail.fr). A member of the club will contact you to prepare your arrival at ENSCL.*

*We would like to wish you an enjoyable stay in Lille and at ENSCL.*

*Best regards »*

Sarah  
President of the Welcome Club



« *If you have any queries relating to your studies at ENSCL, please contact us.*

*We will respond to you as quickly as possible.*

*We look forward to welcoming you at ENSCL !*

*Best wishes »*

Zahia Turpin  
Anne-Marie Gregis